

Transcription

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Video Link: <https://www.youtube.com/watch?v=EqTDpGRsEcw>

Hi Everyone, My name is Grace and I am the Co-Founder, owner and creator of Filipino Virtual Assistants. Today allow me to share with you loom videos. This call application would allow you to record audio, videos or share your screen as well while you're recording either just video or audio or the whole thing. Its very simple and you can use it either for recording calls for your application when you're applying for the CSR or Customer Service Representative Niche or probably for your Reva because it sometimes has calls you know for your applications there .So probably also you would use the video recording when its comes to your video introduction as a freelancer you say well you're introducing yourself and you want to upload it into youtube and link it into your Upwork account or you wanna use it for portfolios or do the screen sharing when you're presenting or training or when your needing to report something or give insight and you want to use it for your portfolios later on.

Right, so this is a really helpful application and its very easy there are steps in order to do it. And I'm going to show you how right? So Let's just run through this very simple steps. Number 1 is you have to add the Loom App. The Loom application into your Chrome browser, right and then after that, once the application or the extension is already in your Chrome browser, you just open it when you're ready to record. Shows the setup might be just the computer or I mean video only audio or only audio and video or your sharing or you sharing the screen without the camera your sharing the camera only. So there is setup you just use the perfect one for you alright and then hit the recording shows the screen if you're screen sharing and then you just click the Check Icon. When you're done you can either post or cancel when you wanna re do it right very easy. Once you're done all of your recordings would go into the website ok.

In order for you to download the extension or go to the website of course, you would need a gmail account ok. So its very easy and then afterwards when you already have video recorded you can either share it and you can also download and edit it and upload it somewhere and you can basically manage your recorded videos and have it all probably in this side or you can share it you can download everything and process it and upload somewhere so you can do all of this choices. However, this platform allows us to record audio record videos and those screen videos sharing for free alright. Obcourse if you would have more they're going to charge you with a paid account but you can always work with the free account. So if you already you know over the maximum limit when it comes to the saving the files within the Loom website. You can just delete the videos that you don't use and record the new one right. But if you are one thing that all of your videos would speak in the Loom website then you would have to go for the paid account. But we can do so much already just recording the audio, recording the videos or recording the screen sharing using the free accounts. Okey so lets go there.

Now in order to get started, you have to look for Loom ok for chrome so again we are looking for the chrome extension in this is the Loom alright so I went to google just search Loom for Chrome alright. It says here that remove ok so is asking me to remove because I already added it but if you don't have the loom yet it well ask you to add the extension into your google chrome browser ok. So I have it here the this flowering read thing ok that my Loom extension so. I am ready to record the video or the Audio or the screen sharing. I am just going to click on it. Ok and they will give me the option ok either if its screen sharing with the camera the camera would be showing here if it's sharing the screen only or the camera only current. Know the whole desktop or current tab if I would you turn on my mic or turn off my mic ok then I'm just going to choose the right feature and then start recording I can ever make my picture here. If I'm turning the video I can make it bigger bigger ok and I can change sizes and here I can start recording I can pause and then I can also cancel it alright. I'm just dismissing this one but I don't want to download it my computer so those are the option. So let's just

say that I'm going to just choose screen sharing with the audio on alright so I'm going to start recording. Choose the screen that I'm going to present. If you don't use the screen sharing it's not going to present this one as well. Alright, click that I'm gonna hide this one and tada!!!!

Right there it goes its recording right now so I just say test test test go go go right so it's there and when I'm done again ok then I can pause this one I can also cancel but when I'm done I'm going to click this one and it will all go into my Loom account. Ok and this is automatic when you add the extension and it will be under your Gmail account. So here right now I can go ahead and edit this one ok. Whatever file name that I want to rename it, I can share with people I can forward it and share it I can delete I can download and once I have downloaded and I can edit it. Know in another video editor and I can add intro or audio effect and I can cut it can process it all right. So whatever it made it may be video or audio or screen sharing or the entire thing I can do it all for free in the loom account. Ok so even if you know you would have all of your videos is going to be here. I do my training you know, sharing here when I'm training my staff ok even that's changing font what here and it all here. All right and if I would choose to download this what is there ok so there are 126 videos that I have so far I can categorize into different videos I can different folders. I mean I can create new video so there a lot ok and again if your you know like your drive is already full then you can just go for ahead and go for the paid account or you can delete some videos to give space to the new videos that you're going to create.

Alright, there you go that's how to record audio videos or do screen sharing using Loom video right. It's a free App however it has limitation just like you know Canva or other apps after when you want to experience more of course or statement but we can already do so much as a freelancer so we can do call recording you can do video recording we can do screen sharing with the audio without the audio with the video without the video and it's going to do it for us all for free. Alright so I hope this has been helpful and I hope that you can be more productive as a freelancer because of this feature that we have today so that would be all for now.

God Bless you all.